# REQUEST FOR AGENDA PLACEMENT FORM
### Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Justin Hale          **TODAY'S DATE: 05/11/21**

**DEPARTMENT:** Extension / 665                    **COUNTY JUDGE**

**SIGNATURE OF DEPARTMENT HEAD:**     x *Kirsten Clark*

**REQUESTED AGENDA DATE:** 06/14/21

**SPECIFIC AGENDA WORDING:** Introduction of Bailey Allison, Assistant CEA-AG/NR.

**PERSON(S) TO PRESENT ITEM:** Donald Kelm, District Extension Administrator;  Justin Hale, CEA-AG & Natural Resources; Keely McCrady, CEA-Family & Community Health

**SUPPORT MATERIAL:  (Must enclose supporting documentation)**

| | |
|---|---|
| **TIME:    5 minutes** | **ACTION ITEM:** ___X_____ |
| | **WORKSHOP:** _____ |
| (Anticipated number of minutes needed to discuss item) | **CONSENT:** _____ |
| | **EXECUTIVE:** _____ |

**STAFF NOTICE:**

COUNTY ATTORNEY: _____      IT DEPARTMENT: _____

AUDITOR: _____      PURCHASING DEPARTMENT: _____

PERSONNEL: _____      PUBLIC WORKS: _____

BUDGET COORDINATOR: _____      OTHER: _____

***********This Section to be Completed by County Judge's Office***********

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date_____